

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of November 16, 2015**

Acting Chairman Durfey called the meeting to order at 5:30 p.m. at the Bayfield City Hall.

Present: Stephanie Bresette, David Cooper (alt.), Bob Durfey, Tina Nelson, Rob Riemer, and Dionne Johnston – Deputy Zoning Admin.

Absent: Tom McMullin, Sharon Johnson and Dan Curran

Others: David Eades, Ashley Newbrough, Ken Nourse

Bresette/Riemer made a motion to approve the agenda. Motion carried.

Cooper/Riemer made a motion to approve the minutes from October 19, 2015. Motion carried.

Public Input: Ashley Newbrough stated the improvements to both agenda items will be a great improvement to the City. She had a concern regarding the Schultz request regarding the letter from the State Historical Society stating one of its conditions for approval is that metal clad windows will be installed but the drawing submitted shows vinyl. She also had a concern with the Sedgwick application with the siding color on the front façade which states its blue, but looks black. Ken Nourse stated the siding has faded and his best guess is that it's a blue/gray.

Building permits:

1. **Neil Schultz – 239 Manypenny Avenue (41 South Broad Street), Permit #39-15.** No representative present no action taken.
2. **Laurel Sedgwick – 22 North First Street, Permit Application 39-15.** Ken Nourse was present representing Laurel Sedgwick with a request to install a stairway to an upper level deck/landing add/remove windows and doors. ***Durfey/Cooper made a motion to approve the footings and foundation for the exterior stairway and that they come back with detailed drawings for railing design, window and door placement and sizes. Motion carried.***

Other Discussion: *None.*

Zoning Administrator Report: *Placed on file.*

The next meeting will be either December 7th, 14th, 21st, or 28th at City Hall. Johnston will send an email to Board members to see what date works for a quorum.

Bresette/Riemer made a motion to adjourn at 6:05 p.m. Motion carried.