

City of Bayfield  
Parks & Recreation Committee Minutes  
March 5, 2020

- Call to Order: 9:05~~3~~ am at Bayfield ~~Fire~~City Hall
- Roll Call: Kate Kitchell-Eldred, Joanne Cirillo, ~~Skye Bingham~~, Keith Ray, Dianne Fizell (by phone)
- ~~Absent: Skye Bingham~~
- Others: Sarah Mather—Office Assistant, Tom Kovachevich--PWD
- Approve Agenda: ~~Ray~~, Cirillo/~~Ray~~. Carried.
- Minutes from ~~January 9, 2020: Ray, Bingham~~ February 6, 2020. ~~Ray/ Fizell~~. Carried.
- Public Input: None

Agenda

Permit Applications and public requests (if any): None.

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Ongoing Business:

- ~~Big Ravine Trails Design Report Review & Comment update: Committees' request for the final draft were sent to Trails Anonymous, LLC. Letters to property owners who live adjacent to the Big Ravine were sent out. Kitchell sent outreach to BATS committee and Big Friends of the Ravine. Follow up to DNR if stream in Ravine is considered navigable or not and if a permit would be required.~~
- ~~Letter from Mark Peterson: Questions were sent from Mark Peterson, adjacent to Big Ravine Property and received letter, about the project in regard to expanding the trails network, erosion, and competency of Trails Anonymous, LLC to do the work. Kitchell had answers to individual questions already prepared. Discussion ensued. Kitchell to follow up with Peterson and Trails Anonymous, LLC with the answers she had provided at the meeting.~~
- ~~- Big Ravine Trials Design—No update
    - Navigability and permitting: Nate Walker, WI DNR Waterways Bureau, believes that no permitting would be required but noted maintenance concerns
  - Stairway design—no update~~

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Standard Update Reports: Kate K., Tom K., Sarah M.

1. ~~Budget/Finance: Informational. Questions on Bird City designation—funds available for grant purposes?~~
2. ~~Baseball Field, Soccer Field, School Garden: None~~
3. ~~Big Ravine Preserve (includes 120 acres, Gil Larsen, Iron Bridge): Down trees. Will need chainsaw work in the spring.
 
  - a. ~~Stairway design: Keith Opperman has not provided design yet; plans to submit prior to next meeting. Tabled~~
  - b. ~~Gil Larsen Trailhead planning proposed for next agenda: Tabled—Trailhead design to be discussed at the next meeting.~~
  - c. ~~Sign plan being developed, including trail names: Will need GPS coordinates, but all trails in the Big Ravine will have the same style sign and appropriate trail names next to each trail.~~~~
4. ~~Brownstone Trail:
 
  - a. ~~Grants: and Outreach: No news on grant submitted to WisDOT for Brownstone & Waterfront Walk. Erika Lang working on outreach to explain current situation, why repair would be so expensive, and other alternatives being considered. Public is concerned about trail and if it will reopen. Potential for cruise goers in 2022 to try and traverse trail.~~
  - ~~b. Outreach: Landmark has sent out post cards to residents stating that they are looking at fixing the trail but it will be costly. June 30<sup>th</sup> date for study.~~~~
5. ~~Cooper Hill Park: None. Assess after snow melt. Cirillo noted that people were playing in the park.~~
6. ~~Dalrymple Campground: None. Assess after snow melt.~~
7. ~~East Dock Park: None. Assess after snow melt. Harbor grant will help assist with rip rap along the shoreline.~~

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- 8. Fountain Park: None. Assess after snow melt
- 9. Halvor Reiten Park: None. Assess after snow melt
- 10. Jakes Park: None. Assess after snow melt.
- 11. Other:

- a. Launching a Green Infrastructure Program: Working on a code review for the City's Green Infrastructure and Stormwater Runoff. Starting with self-assessment audits and discussed potential issues within the City's limits. Bingham reported on what the committee will be discussed at the GI Taskforce's first meeting on February 13, 2020. They plan to focus on a green infrastructure audit and plan as well as coastal resiliency plans and mitigation. Funds are coming from WICM and a Sea Grant in order to help fund a contractor for a full code audit.

- a. \_\_\_\_\_

New Business:

- Filling in 2020 workplan

- o Each member "adopt" a park and fill out work list: Each committee member "adopted" a park within the City limits to take on. The idea is to be the "eyes and ears" for the park and report back to Public Works with any tasks that they themselves can not perform. Each person is to come up with, or revise the list that was provided, to help maintain the park and potentially come up with or project opportunities for community members to partake in. The park "adoption" as follows: Keith Ray — East Dock Park and Dalrymple Campground. Kate Kitchell-Eldred — Big Ravine and Soccer Field Complex. Dianne Fizell — Korsberg Park and Cooper Hill. Joanne Cirillo — Cooper Hill Park (with Fizell) and Jake's/ Memorial Park. Skye Bingham — Halvor Reiten Beach. Committee members will do their due diligence to ensure these parks are maintained.

- Bayfield "shoreline trail" (proposed 1<sup>st</sup> section from north beach to rock point en route to Dalrymple Park)
  - o Proposed trail to lead out to Dalrymple from the Washington Ave. Bathrooms. This was first proposed in the City's 2003 Waterfront Plan. Discussion ensued. Good idea! Kitchell to write letter to Neil Schultz regarding permission for trail access to cross his property.

- Volunteer Program — Tabled. Gil Larsen Trail Head Design: Tiered system for implementation. Discussion ensued. Keep stairs where they are currently located. Run second trail down to road. Does not taking up extra parking this way. Send to Public Works for approval. Bid proposal provided in packet and to be sent out for bid in April.

- Volunteer Program:

- o BATS volunteer committee established. Created a universal Volunteer Release form for surrounding areas. 10 best tips for safety to placed on release form. Discussion about heavy equipment and if that should be included in the release or not.
- o BATS to have a volunteer training day with chainsaw certification
- o Schedule workdays in future for BRT and parks.

- Shoreline Restoration Project: Tabled.

Notes about Upcoming grants:

- Grant submitted for building the volunteer capacity for the trails system though the Apostle Islands Area Community Fund for \$5,000. Pending.
- Big Ravine Trails construction — DNR Trails (Due May 2020)
- Halvor Reiten boardwalk (\$10K) — Bayfield County Health Infrastructure (Due May 2020) matched with GIP

Next Meeting/Adjourn: 10:30 am Ray/Cirillo April 2, 2020 Bayfield City Hall. Ray/ Cirillo. Carried.

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