

City of Bayfield

Architectural Review Board Meeting

Minutes of August 22, 2022

Call to Order: Chairman Carrier called the meeting to order at 5:03 p.m. followed by roll call.

Present: Carrier, Reimer, Shrider and Spence

Absent: Bogaard and Eldred

Others: Mary Dougherty and Susan Hedman

Approve Agenda: Reimer/Spence moved to approve the agenda as presented. Carried.

Review Previous Meeting Minutes of July 25, 2022: Shrider/Reimer moved to approve the minutes of July 25, 2022, with correction of the August Meeting date which should read August 22, not August 29. Carried.

Public Input on Agenda Items: None.

Agenda Items:

Building Permits:

1. **Mike Cregan, 241 North Second Street, seeking a permit to replace a portion of roof with metal**

Reimer/Spence moved to postpone action since there was not a representative at the meeting. Carried.

2. **CORE Community Resources, 257 Manypenny, seeking a permit to remove the existing garage and replace with a building addition, and to make other building improvements**

Spence/Shrider made a motion to approve the project as submitted provided the applicant first:

- a. Verifies if any portion of the project is on City Property. The understanding is all portions of the project are within the property line and the Board explicitly grants no approval to anything outside of their property line or on City Property.
- b. Receipt of the State approved plans for this project.
- c. The Public Works Department, Council and maybe the Plan Commission approve the site plan and requested improvements.

Passed by roll call vote as follows: Carrier, Reimer, Shrider and Spence – yes.

Dougherty noted that if all goes well, Dahl Construction may start this Fall.

3. **Zoning Administrator Reports:** Provided; no action required.

Other:

4. **Discuss next steps for HPO & Historic District Guidelines**

The subcommittee discussed meeting shortly after Labor Day.

5. **Next Meeting Date and Time:** September 26, 2022, at 5 p.m.

Adjournment: Reimer/Shrider moved to adjourn. Carried. (5:39 p.m.)

Minutes by Billie L. Hoopman, Clerk