

**City of Bayfield
Parks & Recreation Committee Minutes
Thursday, September 3, 2020**

- Call to Order 7:30 am via GoToMeeting
- Roll Call: Chairwoman Kate Kitchell, Diane Fizell, Matt Carrier, Keith Ray, Skye Bingham
- Other: Tom Kovachevich—PWD, Sarah Mather—Office Assistant
- Approve Agenda: Fizell/ Ray. Carried. Add moving in the Big Ravine Tail Head sign. Carried.
- Minutes from August 6, 2020: Fizell/ Ray. Carried. Edits—Fix the word “sign” Addressed comp plan in conjunction with the budget. Carried.
- Public Input: None.

Agenda

Permit Applications and public requests:

- Report on Nutopia filming: Unaware if filming has been done; office has not been contacted.
- Megan Boyle: Would like to extend yoga in the park though September. Approve as presented. Bingham/ Ray. Carried.
- Wedding Request October 3, 2020: Request to use the Iron Bridge for a wedding ceremony. Discussion ensued. Motion to approve the application as presented Fizell/ Carrier. Carried. Mather will contact the party and inform them that the wedding needs to adhere to COVID-19 precautions and to use the bridge at their own risk.

COVID-19 Report & Discussion: Carrier informed the committee that we are at a stable point with the COVID committee and where we are at in the City.

Standard Update Reports: Sarah, Tom, Park Adopters

1. **Budget/Finance:** Higher supply usage from cleaning restrooms. Informational.
 - a. **2021 CIP Forms & Recommendations to City Council:** 2021 CIP request forms reviewed. Discussion ensued. Drop the request for \$5,000 for the Brownstone Trail but leave in the CIP list to show the Council the need for funding for the BST. Move Dalrymple up to priority number 1—source of income and potential for expansion with CIP funds. Make Waterfront Walk priority number two—highly utilized trail and in need of repairs. Motion to approve 2021 CIP’s based on the new prioritization. Ray/ Fizell. Carried.
 - b. **Comp Plan Monitoring Reports:** No comments at this time but will keep open to review and talk about as it guides our priorities for budgeting purposes.
2. Baseball Field, Soccer Field, School Garden: None.
3. Cooper Hill Park: Weeding needs to be done.
4. Dalrymple Campground: Electrical issues at park that have been fixed. Illegal cutting on the banks of the campground; Chief John Fangman talked with the person in question.
5. East Dock Park: No new updates
6. Fountain Park (BHA): No new updates
7. Halvor Reiten Park: No new updates.
8. Waterfront Walk/Jakes Park: Our proposal to AARP for Waterfront Walk was not successful. Potential for grant opportunities in the future.
9. Big Ravine (includes 120 acres, Gil Larsen, Iron Bridge) & Bayfield Area Trails:
 - a. Stairs have been completed. Keep Iron Bridge sign where it is at. Thanks to the volunteers for cleaning it up! Working on the proofs for the interpretive signs. Kate will email to committee when completed.
 - b. Genevieve Johnson and Mike Kinnee have offered to sponsor a new trail in the Big Ravine! Thank you for the generous donation. Motion to place on file Ray/ Carrier. Carried.
10. Brownstone Trail: Landmark plans to convene Advisory Committee meeting in late September
11. Other:

a. Launching a Green Infrastructure Program: No new updates.

New Business:

- Vegetation management at Gil Larsen Trailhead: A phased approach for clearing the view corridor on the Iron Bridge.
- Shultz Letter: Letter was approved by Council but could be politically sensitive. Motion to place on hold until other priorities can be completed Fizell/ Ray. Discussion ensued. When would be a good time? Motion withdrawn by Fizell and by Ray. Carried. The letter will be sent.
- Coordination with Bayfield Heritage Association at Gil Larsen Trailhead: path to historic jail, directional sign, interpretive sign. Why is there not one there now? City Staff will investigate.
- Google Folder for P&R Committee: move from KK's folders to City's folders
- Review City website for Recreation: During late fall/winter: review and revise content for
 - Add a tabs for Big Ravine Preserve and Trails – post map; link website

Next Meeting/Adjourn: October 1st @ 7:30 via Go to Meeting Adjourned 9:20am Fizell/ Carrier. Carried.

DRAFT