

Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting; Wednesday Nov.16, 2022. Called to order at 4:02 pm.

ATTENDANCE

Present: Mary Lynch, Laura Lima, Ted Dougherty via zoom, Neil Howk, Teresa Weber, Jenny Tumas, Shyam Gray

MINUTES

Motion to approve minutes of October meeting made by Howk, seconded by Lynch. **Motion carried.**

FINANCIAL REPORT

- Teresa has exhausted the General Fund budget for materials and is using the library budget for books. The price of books is going up.
- In regards to the WI Library conference Teresa recently attended, the grant she received paid for nearly all of the total cost.
- The final bill has been received from Earth Sense for the work they did to create the patio. The total cost was over the CIP budget by \$1977 has been paid out of the Library Checking.

Motion to approve the financial reports made by Gray, seconded by Lima. **Motion carried.**

LIBRARIANS REPORT

- First Monday Muffins has been a success and brought many people in the community together.
- The library staff is currently doing a de-selection of the library materials. Anything that has not been checked out in 5 years is being considered for withdrawal.
- Jason Reynolds was the keynote at the WLA conference. At the conference there were discussions on policies and dealing with challenges to books, and it was all very inspiring. There is the possibility of a board member attending the conference next year.
- Dee Sweet has not been communicating. The board discussed the best way to proceed and has decided to send an email to her asking if she wants to proceed in her role as Poet Laureate.
- The board discussed hosting a writer's workshop. There were questions regarding whether the library can charge library patrons for a workshop and how to pay a stipend to the teacher/s.

CONTINUING BUSINESS

- Teresa is in her third semester. She may need to contact DPI to file an extension.
- KBK cannot do the metal work for the new library sign.

Motion to contact Amber @ C&S Design to request from her a proposal to execute the design of the sign made by Lima, seconded by Dougherty. **Motion carried.**

NEW BUSINESS

- The photos of the board members for the website are almost done.

- Laura Rovi presented on the Gaming Program formation: It is the biggest growth area for the Rec Center. Playful City Lab in DC forms an interactive program for residents and visitors.

Fundraising Ideas

- There was discussion about sending out an end of the year email to raise funds. For privacy reasons, the library needs permission to send emails in mass.
- Give butter is a free site for generating donations.

FUTURE AGENDA ITEMS

- A plan needs to be created for getting permission from patrons to send them emails.

Motion to give Teresa permission to pay the December bills in absence of a board meeting made by Mary, seconded by Howk. **Motion carried.**

The next meeting is scheduled for Jan. 18th at 4 pm.

Motion to adjourn the meeting made by Gray, seconded by Howk. **Motion carried.**

Meeting adjourned at 5:11 pm.

Respectfully submitted,
Shyam Devi Gray