City of Bayfield
Parks & Recreation Committee Minutes
September 28th, 2026

1. Call to Order: 4:00pm
2. Roll Call: Diane Fizell, Laura Rovi, Matt Carrier, Mayor Lyn Cornelius, Pete Havlik, plus Kate Kitchell, Jake Dickey
3. **Motion** to Approve Agenda: Rovi/Fizell, carried
4. **Motion** to Approve August 24, 2026 minutes with the change of “Washing Ave” to “Washington Ave”: Fizell/Rovi, carried
5. Public Input on Agenda Items: n/a

Agenda

Permits: none

Standard Update Reports

1. Playground Subcommittee Report and Planning Update (Carrier): major fundraising push; recently met with Civic League; upcoming meeting with Strand
2. Budget/Finance Report: below
3. Round-robin reports from park adopters:
    a. Big Ravine/Iron Bridge (Havlik/Carrier): looks good; on-going discussions with property owners about easements and closures; volunteer crew cleaned up Sweeney, Thank you, Public Works, for your help with that!
    b. Cooper Hill Park (Fizell/Rovi): bottom of fence is rotted in areas with screws sticking out, some sort of bench would make the xylophone to small children, the plastic lining of the sand box is popping out in spots so time for new sand
    c. Dalrymple Campground (Carrier): camping continues
    d. East Dock Park (all): on-going maintenance – Thank you, Public Works
    e. Halvor Reiten (Rovi): used, loved; dock L will be checked
    f. Waterfront Walk (Rovi): Thank you, Maritime Museum, for keeping the fountain looking so nice this summer
    g. Washington Ave Beach (Nelson): n/a
    h. Bayfield Area Trails (Kitchell): BAT will stand up a new 501(c)(3), “Bayfield Peninsula Trails” with 7 on the board of directors; BAT committee will continue to exist alongside; Part 1 of framework is almost complete

Old Business

1. Lower Big Ravine Infrastructure Replacement (Stormwater & Trails) Final Report: Requested changes have been made so the report is final; the next steps are to finalize Parks and Rec budget, then send to Public Works, then send to council for adoption. Funding breakdown for this report: $34k = $17k from coastal management grant + $12k from boreal waters fund grant + $5k city
2. Trail Policies – Update: have been adopted by council

3. East Rim Dual Use Trail Planning – Update: survey completed with safety and parallel trails as stand-out requests; Dual Use Trail Group is doing well, good teamwork; please ask all to respect the trail closures, especially as we attempt to rebuild relationships with property owners; new parallel trail has been flagged for separate, safe trails, one of which requires clearing, taking into account equipment rental timing and the least amount of impact, avoiding the biggest trees
    a. **Motion** to recommend to city council to clear the parallel trail segment as designated by the Dual Use Trail Group (Fizell/Rovi, carried)

   New little walking trail has been established and is designated by the red on the provided map but it needs to be named
    b. **Motion** to name the parallel trail to the East Rim “Tree Top” (Rovi/Havlik, carried)
4. Proposal to install fire ring at Washington Ave Beach – Update: need to hear form PW Director Joel and Fire Chief so not yet implemented

New Business

1. 2027 Budget and CIP Requests: 2% increase for wages for 2027 budget; CIP for East Dock Park, hoping for 2027 start date, total does not include planning work, seems possible to lower the grand total further; CIP for Lower Big Ravine is for planning work; CIP/Five year plan for Dalrymple Campground can be edited to include possible expansion of sewer/water
    a. **Motion** to recommend this budget to city council with the addition of possible Dalrymple expansion (Rovi/Havlik, carried)

Next meeting: October 26th at 4pm

Adjourned at 5:16pm