

City of Bayfield

Parks & Recreation Committee Meeting Minutes

Date: October 27, 2025

Time: 4:00 pm

Location: Bayfield City Hall

1. Call to Order

The meeting was called to order at 4:00 p.m. by Chair Carrier with a quorum present.

2. Roll Call

Members Present: Monson, Nelson, Havlik, Carrier

Members Absent: Laura

Others Present: —

Recreation & Fitness Resources: Not present

3. Motion to Approve Agenda

Monson/Nelson moved Agenda approved as submitted. Carried

4. Motion to Approve Minutes

Nelson/Monson moved Minutes from April 24, 2025 and May 28, 2025 approved as submitted. Carried

5. Public Input on Agenda Items: None

Agenda Items

A. Permit Applications: No permit applications to review.

B. Standard Update Reports

1. Playground Subcommittee Report & Planning Update

- City Council is considering a \$200,000 request to the Tourism Commission to support playground redevelopment.
- Parks & Rec requested continuation of the \$25,000 annual CIP allocation.
- Estimated project cost remains \$1.5M.
- Construction document preparation (estimated \$75–80K) is the next major step.
- Subcommittee working toward launching a fundraising website by year-end and beginning grant applications.
- RFR may serve as a temporary fiscal sponsor.

- New subcommittee members added: Jessica Waclawski, Molly Carrier, with Kate Clark pending approval.

2. Budget / Finance Report

- No financial updates available; the City is awaiting completion of the 2024 audit.

3. Round-Robin Reports from Adopters & Public Works Director

Big Ravine Preserve / Iron Bridge (Havlik)

- Trails in good condition following summer improvements.
- Boardwalk still needs stabilization.
- Public Works has not yet spread the sluiceway soil pile.
- City received a Coastal Management grant; RFPs due this week and project expected to begin in November.

Cooper Hill Park (Monson)

- Area looks improved after maintenance.
- Park sign needs repainting; volunteer assistance is possible.
- Integration with City wayfinding system anticipated.

Dalrymple Campground (Carrier)

- Closed for the season; strong year overall.
- Budget algorithm issue to be discussed during 2026 budgeting.

East Dock Park (Hogan)

- Playground equipment deteriorating; slide had partially detached but was repaired by Public Works.
- Winter boat placement improved after coordination with Harbor Master.

Halvor Reiten Park (Carrier)

- Volunteers repainted the white tool shed used for Bayfield Area Trails equipment storage.

Waterfront Walk (Rovi)

- No updates; fountain shut down for season.

Washington Ave. Lake Access (Nelson)

- Beach generally clean with no major issues.

Bayfield Area Trails (BATs) Report (Havlik)

- BAT seeking conceptual support for several trail expansion concepts:
 - Big Ravine extension

- West Side Trail using undeveloped right-of-way
- Future Washington Ave. Beach to Dalrymple Campground link
- All projects align with the City's Outdoor Recreation Plan.

C. New Business

1. Consider Changes to Parks & Rec Ordinance

- Committee reviewed draft ordinance language addressing storage and mooring of boats and recreational equipment on beaches.
- Increasing issues with motorized and non-motorized vessels obstructing beach access.
- Committee supports:
 - Clearer regulation,
 - Designated mooring/landing areas,
 - Improved signage,
 - Possible small seasonal fees,
 - Well-regulated commercial operator permits (insurance required),
 - Ability to revoke permits if public access is impeded.

2. Bayfield Area Trails Strategic Planning Update

- BAT's planning efforts are supported by the City's Outdoor Recreation Plan.
- Committee approved supporting the concepts, understanding significant feasibility and public review are still required.
- **Monson/Nelson moved to support the BATS trail concepts as proposed, recognizing BATs strategic planning efforts are supported in the City Outdoor Recreation Plan. Carried**

D. Old Business

1. Update on 2026 Budget Discussions

- Funding considerations for capital improvements and playground development discussed earlier under subcommittee updates.

2. 2026 Priorities

- No additional discussion.

Next Meeting

Date/Time: Nov 24th 3:30 pm

Motion to Adjourn

Meeting adjourned 4:58 p.m.