

City of Bayfield Plan Commission

January 20, 2026, Meeting Minutes

9:00 a.m. • New Bayfield City Administrative Office, 34 South Broad Street Unit
101, Bayfield, WI 54814

Meeting called to order at 9:00 a.m.

Attendance

Plan Commission Members: George Adams IV, Bill Bland, Lyn Cornelius, Sharon Johnson, Mike Radtke, Mike Spence, Zoning Administrator/Public Works Director Joel Weber, and Barron Whittet
City Staff: City Clerk Grace Stolen
Public: In Person—None; Online—None

Review/Approve Agenda

Motion by Spence, seconded by Johnson, to approve the agenda as drafted. All ayes.

Review/Approve Minutes of December 16, 2025, Plan Commission Meeting

Motion by Johnson, seconded by Radtke, to approve the minutes as drafted. All ayes.

Public Input on Agenda Items

None

Agenda

1. New City Hall

Cornelius is appointing City Hall Task Force members to be confirmed at Common Council later in the day: Tom Bogaard, Lyn Cornelius, Sharon Johnson, Tina Nelson, and Dan Noyes, with Gordon Ringberg to serve as an alternate. Cornelius would especially like the Task Force to focus on what to do with the old City Hall property, as well as other City properties. A preliminary outline will need to be developed for the task force so that they have a clear path for assessing City property options.

2. Historic Preservation Commission Membership

Cornelius is appointing Historic Preservation Commission members to be confirmed at Common Council later in the day: Tom Bogaard, Matt Carrier, Lyn Cornelius, Sheree Peterson, and Jerry Phillips, with Barron Whittet to serve as an alternate.

3. Permit Application Forms

a. Zoning Permit

This new zoning permit application will replace the existing building permit application form when the historic preservation and building ordinance is effective. Applicants are required to initial an acknowledgement that they are responsible for securing any required building or

occupancy permits or inspections from the county or other agencies. Consensus was to implement this form with a minor revision.

b. Maintenance Permit

Considerable discussion ensued regarding the maintenance permit application prepared by the Architectural Review Board. Topics included the proposed \$2,500 threshold, with consensus that it should be increased to \$10,000; making language clearer for each option so there isn't ambiguity between them; and addressing landscaping outside of the right of way.

4. Zoning Map Update

The current zoning map includes the historic district, which will be eliminated after the historic preservation and building ordinance is passed by Common Council. Stolen has been in communication with the Bayfield County Land Records Department for assistance in creating an updated presentation of the current zoning map.

5. Broad Street One-way and Angle Parking Conversion

The City is considering converting South Broad Street to a one-way street with angle parking on both sides, at a minimum for the block between Rittenhouse Avenue and Manypenny Avenue. Parking downtown is a challenge, and this block in particular will face more demand with City offices having relocated there. This was discussed in the recent Public Works Committee meeting and was well received. Members suggested looking at back-in angle parking, moving one-way angle parking to South 2nd Street behind the Old City Hall instead, and looking to see if there is historical data on accidents from when the street previously had angle parking.

6. Correspondence: None

Meeting adjourned at 10:26 a.m.

Next Meeting: February 17, 2026, at 9:00 a.m.