

City of Bayfield Plan Commission

March 17, 2026, Meeting Minutes

9:00 a.m. • Old City Hall, 125 South First Street, Bayfield, WI 54814

Called to order at 9:00 a.m.

Attendance

Present:

Plan Commission Members: Bill Bland, Lyn Cornelius, Sharon Johnson, Mike Radtke, Mike Spence, Zoning Administrator/Public Works Director Joel Weber, and Barron Whittet

City Staff: City Clerk Grace Stolen

Public: In Person—Callan Linehan, Bruce Moore; Online—Rex Liebl

Excused: Plan Commission Member George Adams IV

Review/Approve Agenda

Motion by Johnson, seconded by Spence, to approve the agenda as drafted. All ayes.

Public Hearings

The City of Bayfield held public hearings to receive input on the following:

1. **Rex Liebl Conditional Use Permit #C1-26:** Rex Liebl is seeking a Conditional Use Permit to construct an accessory dwelling unit at his property at 225 North 6th Street, tax ID #31742. This is in accordance with City Code § 500-33 through § 500-35.

Public hearing floor opened at 9:00 a.m.

Bruce Moore, whose home abuts the right of way (ROW) of unopened North 6th Street across from the applicant's property, had questions regarding the scope of work within the ROW, how equipment would access the construction site, and if there would be impacts to his property. The applicant, Moore, and Plan Commission members discussed the project to seek clarity.

Public hearing concluded at 9:17 a.m.

2. **MIFL, LLC/Town of La Pointe Conditional Use Permit #C2-26:** MIFL, LLC, is seeking a Conditional Use Permit on behalf of the Town of La Pointe to install two new dolphin pilings and remove one existing dolphin piling in the vicinity of the Madeline Island Ferry Line dock in the Bayfield City Harbor, tax IDs #32001 and #32000, and install one new dolphin piling in the Madeline Island Ferry Line Harbor in the vicinity of Washington Avenue East. This is in accordance with City Code § 500-33 through § 500-35 and § 500-23.

Public hearing floor opened at 9:18 a.m. Applicant provided a project overview and answered a few questions from the Commission; no other participants. **Public hearing concluded** at 9:22 a.m.

Full Plan Commission Meeting

Full meeting called to order at 9:23 a.m.

Review/Approve Minutes of February 17, 2026, Plan Commission Meeting

Motion by Radtke, seconded by Johnson, to approve the minutes as drafted. All ayes.

Public Input: None

Meeting Agenda

1. Conditional Use Permit Application #C1-26: Rex Liebl

Motion by Radtke, seconded by Bland, to approve the application as submitted.

Roll call vote—Bland: Yes; Cornelius: Yes; Johnson: Yes; Radtke: Yes; Spence: No; Weber: Yes; Whittet: Yes. **Motion carries.**

2. Conditional Use Permit Application #C2-26: Madeline Island Ferry Line LLC/Town of La Pointe

Motion by Bland, seconded by Spence, to approve the application as submitted.

Roll call vote—Cornelius: Yes; Johnson: Yes; Radtke: Yes; Spence: Yes; Weber: Yes; Whittet: Yes; Bland: Yes. **Motion carries.**

3. Permit Application Forms

- a. **Zoning Permit:** Consensus was to continue using this form as revised prior to this meeting.
- b. **Maintenance Permit:** Discussion ensued regarding how the 'annual basis' will be calculated; it will be within a calendar year. The language was refined and modified to state that the project cost will be determined by the zoning administrator. Landscaping will be removed and instructions will be simplified.
- c. **Work Permit:** Intention is to use a 'work permit' instead of 'construction permit' for projects that are not basic maintenance and that would not fall under the UDC or commercial code and be subject to county building permitting. The City Code will need an amendment to create this process.
- d. **Demolition Permit:** The way fees are listed out will be revised.

Motion by Spence, seconded by Johnson, to accept the permit application forms with the revisions that were discussed. All ayes.

4. Fees and Fines

The \$0 demolition fee for accessory structures under 200 sqft will be removed, and other items with the same fee will be combined. The National Register support fee will be struck. Consensus was to otherwise move forward with the proposal; demolition fees will be taken up by Common Council later in the day.

5. Broad Street One-way and Angle Parking Conversion

a. South Broad Street

Current intention is to keep Broad Street as a two-way street with angle parking on the west side of the block between Rittenhouse and Manypenny and parallel parking on the east side. There is a lot of truck traffic due to the steep grade on Manypenny; this would help accommodate that. Brief discussion ensued regarding the amount of accessible parking spaces.

b. South Second Street

Considering a one-way conversion between Rittenhouse and Manypenny, likely with angle parking on one side and parallel parking on the other. It is very narrow and has been hard to measure width with the snow. Cornelius would like to speak with each of the residents to get their feedback.

6. Correspondence: None

Meeting adjourned at 10:12 a.m.

Next Meeting: April 21, 2026, at 9:00 a.m.