

City of Bayfield
Playground Subcommittee Meeting Minutes
October 23, 2025 at 8am
At City Hall and on GoToMeeting (link on city website)

Minutes taken by Pete Havlik

- Call to order 8:12
- Roll call – *Kate, Grace, Annalisa, Matt, Molly*
- Motion to approve the agenda – *Annalisa, Pete*
- Motion to approve draft minutes from September meeting – *Pete, Annalisa*
- Public input on agenda items – *no members of the public present*
- Discussion Items
 - a. Committee Membership
 - i. Other interested members to join? – there was a motion to add Kate Clark to the subcommittee (Annalisa, Pete) to be finalized by city council.*
 - ii. Volunteers for particular tasks (grants, fundraising etc). – there will be an action item spreadsheet created and action items assigned at the end of each meeting*
 - b. Current status of the East Dock Park project
 - i. Final Master Plan (see attached) – can be viewed in google drive*
 - Last call for changes
 - ii. HKGi proposal for construction plans (see attached)*
 - construction plans next steps: request changes or accept proposal and provide HKGi w/ to whom it should be addressed
 - iii. Outstanding invoice (see attached)*
 - c. Assessing the path forward for East Dock Park
 - i. Developing fundraising strategy and timeline*
 - ii. Website update – website launch date goal is end of 2025*
 - iii. Non-profit fiscal agent update – RFR is open to providing this service as long as it is temporary and is low maintenance for them*
 - iv. grants*
- Budget

- clarity on use of funds (construction, equipment, fundraising resources etc) – *clarification on use of tourism dollars and whether or not donations can be used for construction documents. Council has discussed how these donations can be used, they were given to the city to replace physical equipment. Donors may be approached to see if their donations can be used to fund construction documents.*

- Update on donation totals

- Next regular meeting - November 20 at 8am – date and meeting time confirmed
- Adjourn – *Grace, Annalisa at 9:42 am*