

City of Bayfield
Playground Subcommittee Meeting Minutes
February 26, 2026 at 8am
At Old City Hall and on GoToMeeting
<https://meet.goto.com/151425229>

AGENDA

Call to order – 8:13 AM

- Roll call – Annalisa, Kate, Mollie, Grace, Pete
- Motion to approve the agenda – Kate, Annalisa
- Motion to approve draft minutes from January meeting – Annalisa, Kate
- Public input on agenda items – None present
- Discussion Items -
 - a. Current status of the East Dock Park project
 - i. HKGi proposal for construction plans – **Action Item** Ask Matt to clarify allowable uses from sources of funds to date
 - ii. EDP lighting - Have we talk about lighting in our master plan? There was a budget item for lighting in the master plan. Site utilities section could include lighting. Ask Jeff for guidance to steer lighting for park to implement true dark sky lighting (possible grant money available to do this). **Action Item** (Grace) - Organize volunteer support to develop dark sky lighting plan. Lighting design, securing grants for lighting, and signage support. Lighting, signage, and accessibility.
 - b. Assessing the path forward for East Dock Park
 - i. Fundraising –
 - Mailer Campaign - check donation boxes once a month, go around to business donation location to check donation boxes. Check specific donation boxes before or after meeting. **Action Item** - Make and maintain a list of donation box locations. **Action Item** (Grace) - send out mailers to all routes in City of Bayfield
 - **Action Item** - Make east dock t shirts.
 - Spring/summer Event - All eyes on East Dock. Collaborate with coast guard, bayfield marina, maritime museum, and local pirates. Ask adventure club brewing to sponsor party.
 - Donation Tiers Campaign & recognition of donors - run donation tiers by the city to be added to the website.
 - ii. Website updates –
 - Edits - Adding logos and links
 - Video progress – **Action Item** - follow up with Barron to get a quote for video production to start sometime in the spring or summer, shoot winter content now if needed. Would be cool to produce something in May to be ready by the big event in June.
 - iv. Non-profit fiscal agent update –
 - CORE and Friends Group - Everything is a go, Bill is a point person. The city has sent the MOU to Bob for signing. This was passed at the last city council meeting. Friends group will be the applicant for any grants for the park. Funds will flow through

CORE and they will do all of the accounting.

c. Grants (in progress) -

- AIHPC
- WEDC
- Norvado
- T-Mobile
- Quiet Trails and Go Outside

For friends group:

- Nordicware
- Cliff Foundation
- **Action Item** – following up with possible grant providers – inform them of our friend's group and fiscal agent where appropriate.
- **Action Item** - Continue applying for grants and search out new grant opportunities, continue maintaining grant tracking spreadsheet

d. Update on Donations and Thank you's - Monthly updates from the city on donations, no donations since the first of the year

- New Business -
- Next regular meeting - March 26,2026
- Adjourn – 9:29 AM