

**City of Bayfield**  
**Playground Subcommittee Meeting Minutes**

April 24, 2026 at 8:00 AM  
New City Hall and GoToMeeting  
Link: [meet.goto.com/383628445](https://meet.goto.com/383628445)

Call to Order: 8:27 AM by Grace

Attendees: Grace, Annalisa, Kate

### **Approvals**

Motion to approve the agenda was made by Kate and seconded by Annalisa. All in favor.  
Motion to approve the previous meeting minutes: Kate and Annalisa.

### **Construction Documents**

Bill, Matt, Bob, and Joel reviewed four construction document proposals. These will be included in the next meeting packet for further review.

### **Playground Fund / Donations**

The current playground account balance in donations and grants is **\$42,739.20**.

Old National / CORE grant opportunity requires clarification on the official account name, EIN number, and whether it falls under the Friends Group.

**Action Item:** Follow up to confirm account details and permissions.

### **Playground Design Discussion**

The committee discussed scheduling a working session to organize playground concepts and overall design, including whether working with two firms would be cost effective and reviewing pros and cons of different materials.

Design themes included the AIHPC historical boat rendering, logging and farming elements, and the use of stones, logs, and trees.

### **Garden Discussion**

Topics included the Bayfield School Garden, Gayle Chatfield's involvement in Dobson Park garden and solar initiatives, and potential ongoing maintenance support through the Bayfield Civic League, where Annalisa serves as Vice President.

- Bayfield Civic League: membership meeting on **August 24**, a possible 45-minute subcommittee presentation on fundraising, and 73 active members ranging in age from 30–90.

## **Fundraising Efforts**

- Fundraising mailers are scheduled for the **first week of June**.
- Kate will design rack cards. Penny Print funds have been transferred to the city.

Mollie is coordinating distribution of boxes:

Good Flower Farm (possible new location), Howl (Grace delivery), Pier, Bayfield Market, Wonderstate, and Honest Dog (requested materials).

## **Website Updates**

- “Sponsor This Piece” concept tied to specific playground features.
- Annalisa will create a visual fundraising barometer.
- recognize grant contributors and include AIHPC logos.

## **Spring/Summer Event Planning**

- Community movie night fundraiser was discussed for **Sunday, July 5**.
- Plans include concessions, local business participation, and potential pizza from SJS.
- Action Item:** Big Top may donate sound and screen equipment (Annalisa coordinating).
- Visual boards and donation displays were also discussed.

## **Marketing & Outreach**

- City email outreach will be coordinated with Lyn, Darcy, and the subcommittee, aligned with mailer timing and website updates.
- A Chamber email blast was discussed for \$25 featured placement.
- Action Item:** Kate and Grace to coordinate.

## **Video Project**

- Media release forms are required before filming minors/preschoolers. Standard city forms will be reviewed by Grace, with possible coordination with Head Start.
- Video focus includes emotion, future generations of Bayfield, community gathering spaces, and multi-generational use. Footage will include preschoolers, middle schoolers, older couples, picnic families, fishing pier scenes, and interviews/quotes if usable.
- Target length: 90 seconds–2 minutes.

## **Video Proposals**

- Will: \$3,000 proposal with \$1,500 donation (timeline not feasible)
- Barron: \$7,000 proposal with 50% donation (~\$3,500 cost), follow-up needed
- Abe: 100% donation proposal received

**Action Item:** Pete to send thanks and follow up.

## **Grants**

- AIHPC: potential additional grant opportunities tied to Mackinaw boat playground design piece.
- Bayfield County Community Wellness Grant: letters of support received; application nearing completion (**Kate to finalize**).
- Norvado: \$50,000 request in draft (**Kate to proofread**).
- WEDC: Vibrant Spaces and CDI funding under consideration; timing discussed.
- Additional grants include Old National nonprofit, Kubota (opens May 1), and Nordicware (**Bob to submit**).

## **Next Meeting**

May 20, 2026 at 8:00 AM

## **Adjournment**

Meeting adjourned at 9:54 AM