CITY OF BAYFIELD
PUBLIC WORKS COMMITTEE
Minutes

Date: Monday, September 14th, 2026
Time: 2:00 pm
For: Regular Committee Mtg.
Place: Bayfield City Hall or Virtually

- Call Meeting to Order: Meeting called to order at **2:00 pm by Nancy Pearson**
- Roll Call: Present: **Diane Fizell, Nancy Pearson, Tom Bogaard, Liam DelMain, BJ Havlik (online)**
- City Employees: **Ashley Dickey, Lyn Cornelius, Jacob Dickey**
- Approve Agenda: **Diane motioned to approve agenda with the deletion of agenda item #1. Tom Seconded. All Ayes. Motioned Carried.**
- Approve Minutes from the Previous Meeting on August 12 2026: **Tom Motioned to approve. Diane seconded. All Ayes. Motioned Carried.**
- Public Input on Agenda Items: **none**

Agenda Items:

1. ~~Election of Vice Chair~~
2. Paving Alleys and Special Assessments: **Liam motion to put a special assessment out to pave the alley to pay for paving of the alley in block 58 west of North 2nd Street between Washington and Rice Avenue to asses those property owners for paving the alleyway and water mitigation on their property. Tom Seconded.** Move into discussion**. Liam amended motion to move to create a special assessment on the adjacent property owners of the alley in Block 58 to the west of North 2nd St between Washington and Rice Avenue, to pay for the paving of the alleyway contingent and water mitigation to redirect to their green space on those adjacent property owners. Recommend to Council. Tom seconded. All ayes. Motioned carried.**
3. Trail Development Framework Policies: **Liam motioned to recommend approval of policy to council. Tom seconded. All ayes. Motioned Carried.**
    a. Non-Motorized Trail Policy
    b. Motorized Trail Policy
    c. Undeveloped Rights-of-Way Policy
4. Lower Manypenny Avenue Project: **Discussion. Project would be on Manypenny Ave between 3rd st and 6th St.**
5. Snowmobile Trail Signage at North Broad Street Right-of-Way: **Kiosk will be located near North Broad Street/ North Limits. Board will provide map and information. Tom motioned to approve sign at North Broad Street right of way. Liam seconded. All Ayes. Motioned Carried.**
6. 2027 Budget and CIPs: **Discussion. Reviewed 2026 budget.**
7. Street Inventory: **Discussion.**
8. Public Works Building: **Ongoing, need size estimate and cost estimate. Need to do inventory to decide how much space will be needed.**
9. Project Update
    a. Water Meter Replacement: **Ongoing, Public Works has about 70 left to replace.**
    b. Sweeney Avenue Right-of-Way: **Waiting on Surveys**
    c. Other Project: **Iron Bridge planks need flipped. Will need to set up annual assessment for Iron Bridge.**
10. Utility Operator Report: **Start scheduling residents who did not call to set up a time, hopefully be done by October 1st. Will have to send letters of notice of water shut off if residents do not call to schedule meter replacement.**
11. Correspondence

a State Trunk Highway 13 Project Delayed Until 2032

b Apostle Highlands Property Owners Association: Use of Brush Dump Site: **Will review annually. Liam motioned to approve Apostle Highlands Property Owners Association to continue to use the City's leaf and brush dump site with price to increase of 3% every year, with amount of $1,545 for 2027. Tom seconded. All Ayes. Motioned Carried.**

Note: Public Works Committee may adjourn temporarily to inspect or tour City Property, Streets, Alleyways, water and sewer.

Final Adjournment: **Meeting adjourned 11:00am by Diane. Seconded by Tom.**

Set Next Meeting October 14th 2026 9:00am