

CITY OF BAYFIELD
PUBLIC WORKS COMMITTEE
AGENDA

Date: Wednesday, March 12, 2025

Time: 9:00 am

For: Regular Committee Mtg.

Place: Bayfield City Hall or Virtually

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/425923293>

You can also dial in using your phone. +1 (872) 240-3311 Access Code: 425-923-293

- Call Meeting to Order
- Roll Call
- Approve Agenda
- Minutes from the Previous Meeting (February 12, 2025)
- Public Input on Agenda Items

Agenda Items:

1. Old Business – Manypenny project, WDF update
2. Harbors Edge Easement request (comparable properties)
3. 2025 Street CIP change (GMC to F-450/550)
4. Vacant Lots, utilities and infrastructure discussion
5. Utility Operator Report

Set Next Meeting

Note: Public Works Committee may adjourn temporarily to inspect or tour City Property, Streets, Alleyways, water and sewer.

Final Adjournment

PUBLIC WORKS COMMITTEE
2/12/25

Meeting called to order by DelMain at 9:03 AM

Present: Ted Dougherty, Liam DelMain, Nancy Pearson, Tom Bogaard

Absent: Diane Fizell, BJ Havlik

City Employees: Joel Weber, Jacob Dickey

Public: Vidanus Tumas

Public Comment on Agenda Items

No Public Comments

1. Old Business

- a. Manypenny update: tri-state utilities is the contractor and is all set to go. Tentative start date is June 1st, hoping for August 1st completion.
- b. Applied for storm relief funding to help with costs on Washington Ave washout, may not hear back about that until this summer or the fall

2. Harbors Edge Easement

- a. Mike Rasmus had his property surveyed, and discovered that there is some encroachment on the city right of way. He is looking to make this right somehow. There are two main options, either writing up a lease agreement between them and the city, or writing up an easement that is granted to the property. Discussion ensued, it was decided to table the decision and seek more information about the options, details etc.

3. Tumas Vacate Alley Request

- a. The Tumas' have an old property and face some challenges with how the house is placed in relation to the platted alley. They would like to build a garage where the alley right of way is. This is a longstanding issue that has come before the council in the past. Discussion ensued on what reasons there are to grant this request, including the reality that the ravine to the north of block 101 means that the alley could never go anywhere. City wants to retain the ability to expand utilities into the block if needed in the future. Important to document reasoning so as not to set broad precedents.

Motion by Bogaard that the public works committee approve that the city vacate the alley on block 101 with the exception of use for utilities such as water and sewer. All were in favor; motion passed.

4. Vacant lots, infrastructure & utilities discussion

- a. Joel has been getting lots of calls, property owners in undeveloped sections of the city wondering about developing their lots. These undeveloped sections of the city (North of Rice Ave & West of N 6th St, as well as North of Old Military Rd & West of S 11th St) face particular challenges with access to utilities, which have potential high costs that have dissuaded development. It is not entirely clear how to navigate this. The city needs to start taking these questions seriously, and begin exploring how it will facilitate development in these zones. Discussion has started, and will continue.
5. Utility Operator Report
- a. Wi-fi was installed at the well houses for new video security in the buildings
6. Set Next Meeting
- a. Next meeting will be 9am on March 12th.

Meeting adjourned.

City of Bayfield - Agreements for use of City Property/Right of Ways

				Lease	Easement
Windseeker	49 sq. ft.	\$ 50.00	Annual	X	
Trek and Trall	9600 sq. ft.	\$ 1,300.00	Annual	X	
Maggies	160 sq. ft	\$ 500.00	Annual	X	
Wonderstate	.5-.8 airspace, basement access and concrete pad to back door	Terminates upon demolation or deconstruction			X

Windseeker

City of Bayfield
Office of the Clerk and Mayor
125 South First Street - P.O. Box 1170
Bayfield, Wisconsin 54814
Phone (715) 779-5712
cityclerk@cityofbayfield.com

**Lease Agreement by and between the
City of Bayfield and Windseeker, LLC**

WHEREAS, Windseeker, LLC, owner of 7 South Broad Street (the USER), desires to lease a portion of the City property located east of Lot 10, Block 91 commonly known as the City's street right-of-way in the City of Bayfield, Bayfield County, Wisconsin.

WHEREAS, the User has in the past and is currently using a portion of this property for the placement of access stairs to the structure located on Lot 10, Block 91 and desires to use a portion thereof for a new porch and entryway to said structure, namely a square extending seven feet east and seven feet south of the northeast corner of said lot 10 (hereafter "the subject property") and an aerial photo is attached for reference, and

7x7 = 49

WHEREAS, the parties desire to clarify the legal status of the User's use of the subject property by entering into this agreement;

NOW THEREFORE the parties agree as follows:

1. The City hereby permits the USER to use the subject property described above for a fee of \$50.00 per year payable on the first day of January each year this agreement is in effect, commencing January 1, 2020.
2. The User shall not improve or alter the subject property in any way without the consent of the City. The City of Bayfield hereby acknowledges the building renovation plans approved by the Architectural Review Board on _____. Any other changes after this time apply.
3. The User shall be entitled to exclusive use of the subject property while this agreement is in effect.
4. The User acknowledges that he/she has no right or interest in the subject property other than that created by this agreement and hereby waives and grants to the City any such rights or interest they may have previously acquired.
5. The City reserves the right to access the property at any time for public health and safety reasons, utility and street work, and for any other reason as deemed necessary by the Public Works Director and Mayor and the USER may be required to remove that part of the stair structure that is on City property at the USERs expense if needed for the reasons expressed above.
6. The User shall provide a certificate of insurance, within five days of signing the agreement, with General Liability with a minimum of \$1,000,000 coverage. Policy must list the City of

Bayfield as an additional insured in regard to this specific property and shall include a provision that the City of Bayfield be notified in writing by the insurance company and afforded an opportunity to cure in the event the policy lapses. If the City receives such notice or the City does not receive an updated policy, the Lease may be terminated. The user shall protect, defend, indemnify, and hold harmless the City from any and all claims, actions from any injury, death, damages, losses, costs, expenses, fees, charges or liability related to, arising from, or associated with any negligent or willful act or omission of the USER, the City, its governing body, officers, employees, agents, or representatives, and from any other claim or cause of action that arises on the subject property.

- 7. As required by Section 66.0425 of the Wisconsin Statutes, the user assumes primary liability for damages to person or property resulting from the user's use of the property and shall hold the City harmless therefore, and waives the right to contest the validity of that section or the amount of the fee charged in this agreement. As further required by said section, this agreement may be terminated upon ten (10) days' notice to the user by the City, and the user shall remove any obstruction or excavation from the property upon such notice. The provisions of paragraph 4 shall survive the termination of this agreement.

CITY OF BAYFIELD:

PROPERTY OWNERS:

By: _____
Gordon T. Ringberg, Mayor

Owner: _____
Jenna (Gallagher) Kulenkamp

Attest: _____
Dionne Johnston, Deputy Clerk

Owner: _____
Pete Kulenkamp

State of Wisconsin}
County of Bayfield}

State of Wisconsin}
County of Bayfield}

This document was signed before me on _____, 2020 by Gordon T. Ringberg and Dionne Johnston.

This document was signed before me on _____, 2020 by Windseeker LLC owners, Jenna and Pete Kulenkamp.

Notary's Signature: _____

Notary's Signature: _____

Notary's Expiration Date: _____

Notary's Expiration Date: _____

Seal:

Seal:

Established in 1913.

City of Bayfield is an Equal Opportunity Provider and Employer.

Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, D.C. 20250-9410

Trek + Trail

City of Bayfield
Office of the Clerk and Mayor
125 South First Street - P.O. Box 1170
Bayfield, Wisconsin 54814
Phone (715) 779-5712
cityclerk@cityofbayfield.com



PAID

RECEIPT 43536

Lease Agreement by and between the

City of Bayfield
and
Lee Shore Kayaking, LLC
d/b/a Trek and Trail

WHEREAS, Lee Shore Kayaking, LLC, the lessee, desires to lease a portion of City property located in Block fifty-five (55), Lots five (5) and six (6) which consists of the portion of City property that lies south of the sluice way, City of Bayfield, Bayfield County, Wisconsin to use as a kayaking staging area.

$80 \times 120 = 9600 \text{ sq.}$

NOW, THEREFORE, the following agreement is reached between the undersigned parties:

1. The lease is from January 1, 2024 through December 31, 2025, provided the terms and conditions of the lease agreement are upheld. If not, the City has the right to terminate the lease immediately.
2. Lee Shore Kayaking, LLC agrees to pay the City \$1300.00 annually for both 2024 and 2025, for use of the above-described property. Payment is due by January 31, of each year.
3. Lee Shore Kayaking, LLC is responsible for:
 - providing a changing room for their patrons
 - damage that may be caused by them and their patrons
 - purchasing and posting any needed signage (to be determined by Lee Shore Kayaking and City)
 - legal fees associated with this contract including legal fees incurred for City interpretation or enforcement thereof
 - other additional costs associated with the approved use plan items
 - directing their clients to use the restrooms in the MIFL Transfer building rather than the adjacent public restroom.
 - occasionally sweeping sand in public restrooms located on Front Street and Washington Avenue.
4. The Lessee is also responsible for maintaining the site and adjacent beach area. This includes providing garbage/recycling barrels and providing for the removal of refuse from them, cutting grass, raking and cleaning (including beach).
5. The Lessee may use the property as a kayak staging area and for other related uses as stated in the use plan and for paid parking during the annual Apple Festival, held the first full weekend in

October. No other uses are allowed (Examples: no camping, no bonfires, and no vehicular traffic).

6. Any improvements to the property must first be approved by the Public Works Director, Mayor and any other needed committee.

7. In regard to using the site for winter storage, the Lessee must obtain the approval from the Mayor and Public Works Director prior to doing so.

8. Lee Shore Kayaking shall provide a certificate of insurance, within five days of signing the agreement, with General Liability with a minimum of one million (\$1,000,000) coverage. Policy must also list the City of Bayfield as an additional insured in regard to this specific property and shall include a provision that the City of Bayfield be notified in writing by the insurance company and afforded an opportunity to cure in the event the policy lapses. If the City receives such notice or the City does not receive an updated policy, the Lease may be immediately terminated. Lee Shore Kayaking, LLC shall protect, defend, indemnify, and hold harmless the City from any and all claims, actions, and causes of action from any injury, death, damages, losses, costs, expenses, fees, charges or liability related to, arising from, or associated with any negligent or willful act or omission of Lee Shore Kayaking, LLC, the City, its governing body, officers, employees, agents, or representatives, and from any other claim or cause of action that arises on the subject property.

9. Leased property and adjacent city owned property shall continue to be open to the public. At no time can Lee Shore Kayaking, LLC prohibit persons from usage of leased or adjacent city owned properties.

10. The City reserves the right to access the property at any time for public health and safety reasons, utility and street work, and for any other reason as deemed necessary by the Public Works Director and/or Mayor.

11. This agreement shall become effective upon signing by parties representing the City of Bayfield and Lee Shore Kayaking, LLC and will expire on the 31st day of December 2025.


Dated this 8 day of January, 2024.

~~CITY OF BAYFIELD~~

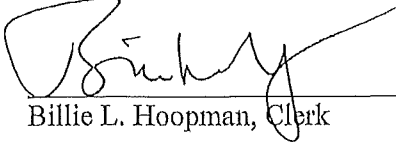
LEE SHORE KAYAKING, LLC:



Gordon T. Ringberg, Mayor



Aiden Lee, Owner



Billie L. Hoopman, Clerk



Owner

Established in 1913.

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Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, D.C. 20250-9410

Maggie's

City of Bayfield

Office of the Clerk and Mayor
125 South First Street - P.O. Box 1170
Bayfield, Wisconsin 54814
Phone (715) 779-5712
cityclerk@cityofbayfield.com

LEASE AGREEMENT: JULY 1, 2017 through June 30, 2022

Agreement made on June 12, 1985 and each year thereafter, between the City of Bayfield, a municipal corporation of the State of Wisconsin, located in the County of Bayfield, herein referred to as "Lessor", and Flamingo's Up North, Inc., a corporation organized and existing under the laws of the State of Wisconsin, with its principal place of business at 257 West Manypenny Avenue, City of Bayfield, County of Bayfield, State of Wisconsin, herein referred to as "Lessee", both sometimes referred to as "Parties".

In consideration of the mutual covenants herein set out, the parties agree as follows:

Section One: Description of Premises

Lessor hereby leases to lessee the land consisting of approximately 160 square feet of the right of way of the easterly portion of Third Street which abuts lessee's building, more specifically set forth in the document attached hereto.

Section Two: Term

The term of this lease shall extend for a term of five years (until 2022) from the date of the signing hereof. However, the parties agree that said lease hold interest shall be termed temporary and can be terminated upon sixty days written notice by the lessor. Lease is renewable upon consent of the City of Bayfield.

Section Three: Rent

Lessee shall pay lessor for the use of the leased premises the amount of \$___500.00_ annually, payable by July 15th of each year said lease is in effect. Said payments may be increased upon sixty days written notice of the lessor solely at the discretion of the lessor.

Section Four: Use of Leased Premises

Lessee agrees that the leased premises shall be used by the Lessee exclusively for the placement and construction of a temporary deck which shall give the lessee a place for its customers to sit when waiting for dinner or to use the space for services provided at said location. Such use shall conform with applicable City ordinances and state and federal consent it obtained from the lessor which shall be granted or not granted at the absolute discretion of the City, it being understood that excessive noise will not be tolerated from said premises and that said premises shall not be used after 1:00 a.m. It being further understood that it is the purpose of the City to maintain the neighborhood and preserve said neighborhood as it now exists. The lessee may not sublet any or all of the premises without prior written approval of the lessor.

Section Five: Maintenance and Repair by Lessee

Lessee shall take good care of the premises and shall keep the same in the same condition as at the commencement of this lease including particularly the protecting of water mains and pipes located upon the adjacent properties which are owned by the City, and shall keep the premises and all approaches, sidewalks and the alleys adjacent thereto, free from accumulated snow as to allow the City adequate

space for completely removing snow from the adjacent roadway. Lessee shall also keep said premises free from fire hazard or any other nuisance. At the expiration of the term, lessee shall surrender the premises in as good a condition as the reasonable use thereof will permit. All damage or injury to the leased premises shall be promptly repaired by lessee. If it is necessary for the lessor to have to excavate under or near said demised premises, the lessee assumes all responsibility for supporting, removing or replacing the deck contemplated by the parties which is to be built upon the premises. Said deck shall be built in accordance to the specifications set forth in the attached documents which shall be constructed according to said specifications, however, shall be temporary in nature.

Section Six: Indemnity and Public Liability

Lessee covenants at all times to indemnify and save lessor harmless from all loss, liability, cost, or damages that may occur or be claimed with respect to any person or property on, in or about the leased premises or to the leased premises themselves resulting from any act done or omission by or through the lessee, its agents, employees, invitees, or any person on the premises by reason of the lessee's use or occupancy or resulting from lessee's non-use, or possession of such property and any and all loss, cost, liability, or expense resulting therefrom; and further covenants at all times to maintain such premises in a safe and careful manner.

During the term of this Lease Agreement, lessee shall obtain, pay all premiums for, and furnish certificates to, the lessor for insurance as specified herein:

1) Public Liability insurance protecting the parties hereto, their agents, officers, elected officials, representatives, or employees because of liability incurred by the parties hereto in the performance of the terms of this lease when such liability is imposed on account of injury to or death of any accident resulting in injury or death to one person of not less than \$1,000,000,000 and a liability limit on account of any accident resulting in injury or death to more than one person of not less than \$1,000,000.

All such insurance contracts shall name the lessor and lessee as their interests appear and shall inure to the benefit of lessee and lessor and their officers, agents, elected officials, representatives, or employees. Such insurance contracts shall be with companies acceptable to the lessor and they shall require 30 days prior written notice to both parties hereto of any cancellation.

Section Seven: Damage to Property on Premises

Lessee agrees that all property of every kind and description kept, stored or placed in or on the premises shall be a lessee's sole risk and hazard and that lessor shall not be responsible for any loss or damage to any of such property resulting from fire, explosion, water, steam, gas, electricity, snow removal, or the elements, whether or not originating in the premises, caused by or from leaks or defects in or breakdown of plumbing, piping, wiring, heating, or any other facility, equipment, or fixtures or any other cause or act and whether or not resulting from the negligence of lessor or other tenants of lessor or anyone for whom lessor may be responsible. Lessee agrees to move said deck which shall be built upon the property, upon the specific written request of the lessor with the costs being the sole responsibility of the lessee.

Section Eight: Public Requirements

Lessee shall comply with all laws, orders, ordinances, and other public requirements now or hereafter affecting the premises or the use thereof, and save lessor harmless from expense or damage resulting from failure to do so. The leased premises are not exempted from compliance with zoning or any other municipal codes or ordinances now from any other requirements of law due to title being in the name of the City.

Section Nine: Assignment of Sublease

Lessee shall not assign, transfer or encumber this lease and shall not sublease the premises or any part thereof without the prior written consent of the lessor.

Section Ten: Recording

Lessee shall not, without the prior written approval of lessor, record this lease or cause it to be recorded. In the event that lessee does cause it to be recorded, lessor may terminate the lease, upon a 10 day notice, at its sole option.

Section Eleven: Surrender at End of Term

At the expiration of the term of this lease, the lessor or his agent shall have the right to enter and take possession of the leased premises, and the lessee agrees to deliver the same without process of law. The lessee shall be liable to lessor for any loss or damage, including attorney's fees and court costs incurred, as a result of lessee's failure to comply with this obligation. Lessee shall remove all improvements upon said premises at the conclusion of said lease.

Section Twelve: Default

If default is made in the payment of any installment of rent on the due date thereof, or if lessee shall default in the performance of any other agreement (other than payment of rent) continuously for ten (10) days after written notice thereof, or if the premises be vacated or abandoned, then in any such event this lease shall terminate, at the option of the lessor, and lessor may remove said deck without being liable to lessee for any damages for prosecution therefore.

Section Thirteen: Waiver

The rights and remedies of the lessor under this lease, as well as those provided or accorded by law, shall be cumulative, and none shall be exclusive of any other rights or remedies hereunder or allowed by law. A waiver by lessor of any breach or breaches, default or defaults, of lessee hereunder shall not be deemed or construed to be a continuing waiver of such breach or default nor as a waiver of or permission, expressed or implied, for any subsequent breach or default, and it is agreed that the acceptance by lessor of any installment of rent subsequent to the date the same should have been paid hereunder, shall in no manner alter or affect the covenant and obligation of lessee to pay subsequent installments of rent promptly upon the due date thereof. No receipt of money by lessor after the termination in any way of this lease shall reinstate, continue, or extend the term above demised.

Section Fourteen: Encumbrances

Any assignment, transfer, or conveyance by lessee of any property rights arising out of this lease shall not encumber, alienate, diminish, cloud, or impair in any way the title ownership and interests of the City in and to such property. Lessee shall promptly pay when due all obligations or indebtedness incurred under or by virtue of his lease including but not limited to taxes, labor, services, materials, supplies, utilities, furnishings, machinery, or equipment which may be secured by any mechanic's, contractor's/laborer's, or any other lien against the premises leased. This lease is subject to provisions of the City Charter, Ordinances and State Statutes prohibiting alienation of title.

Section Fifteen: Developmental Plan

Lessee agrees that it will proceed within a reasonable time to implement the developmental plan set out in the specifications attached hereto. All plans and specifications relating to renovations of the property, both inside or outside, shall be subject to the approval of the lessor's architectural review board, which approval shall not be unreasonably withheld.

Section Sixteen: Notices

Any notice hereunder shall be sufficient if sent by registered or certified mail, addressed to lessee at the premises, and to lessor where rent is payable.

Section Seventeen: Entire Agreement

This Agreement contains the entire agreement between the parties, and no modification of the Agreement shall be binding upon the parties unless evidenced by an agreement in writing by the lessor and the lessee after the date hereof.

Section Eighteen: Invalidity of Agreement

The parties agree that if it is determined that any one section of the entire agreement is invalid due to the lack of authority by the lessor to enter into said covenant, or for any other reason, then the parties agree that said lease shall be immediately considered null and void and that the lessee agrees to remove said improvements from the demised premises within sixty days of the date of said determination.

Section Nineteen: Approval by City Council

This lease is not effective until it is approved by the lessor's City Council.

IN WITNESS WHEREOF, the parties have executed this agreement at Bayfield, Wisconsin,
dated this _____ day of _____, 2018.

CITY OF BAYFIELD

FLAMINGO'S UP NORTH, INC.

By: _____
Gordon T. Ringberg, Mayor

by: _____
Mary H. Rice, President

By: _____
Billie L. Hoopman, Clerk

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT between The City of Bayfield (hereafter “the City”) and Franburt’s Fadventures, LLC (hereafter “Franburt”) is made this _____ day of March, 2015.

WHEREAS Franburt is the owner of the property located at 117 Rittenhouse Ave, Bayfield, WI and legally described as: The East Forty (40) feet of Lots 11 and 12, Block 73, City of Bayfield, Bayfield County, Wisconsin (“the property”).

WHEREAS a survey has been done on the property and it has been found that parts of the building currently existing on the property (“the building) encroach upon the public Right of Way owned by the City, specifically, the alley.

WHEREAS the parties desire to enter into an agreement allowing the encroachments to remain for the life of the building.

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. The City of Bayfield grants to Franburt’s Fadventures, LLC an exclusive easement, allowing the currently encroaching sections of the building shown on the attached survey, namely the section of concrete, the basement access area and the two eaves, to remain on and within the alley Right of Way.

2. Franburt’s Fadventures, LLC agrees to maintain and keep in good repair the portions of the building that are encroaching upon the alley Right of Way.

3. This Easement and Agreement shall be binding upon the parties, their successors and assigns, and the easement granted herein shall run with the property.

4. Notwithstanding paragraph 3, this Easement and Agreement will terminate upon the demolition or destruction of the building.

Mayor Larry MacDonald, City of Bayfield

**Jonathan Ewalt, Member
Franburt Fadventure, LLC**

**Danielle Ewalt, Member
Franburt Fadventure, LLC**

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____
the above-named _____

to me known to be the person(s) who executed
the foregoing instrument and acknowledged
the same.

Notary Public, State of Wisconsin
My Commission (is permanent)(expires: _____)

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____
the above-named _____

to me known to be the person(s) who executed
the foregoing instrument and acknowledged
the same.

Notary Public, State of Wisconsin
My Commission (is permanent)(expires: _____)

MAP OF SURVEY

THE EAST 40 FEET OF LOTS 11 AND 12 OF BLOCK 73 OF THE ORIGINAL PLAT OF BAYFIELD, BAYFIELD COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:
 THAT ON THE ORDER OF REED REALTY AGENTS FOR THE OWNER, I HAVE SURVEYED AND MAPPED THE EAST 40 FEET OF LOTS 11 AND 12 OF BLOCK 73 OF THE ORIGINAL PLAT OF THE CITY OF BAYFIELD, BAYFIELD COUNTY, WISCONSIN.
 THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY, AND
 THAT SAID SURVEY AND MAP ACCORD TO THE BEST OF MY KNOWLEDGE AND BELIEF.

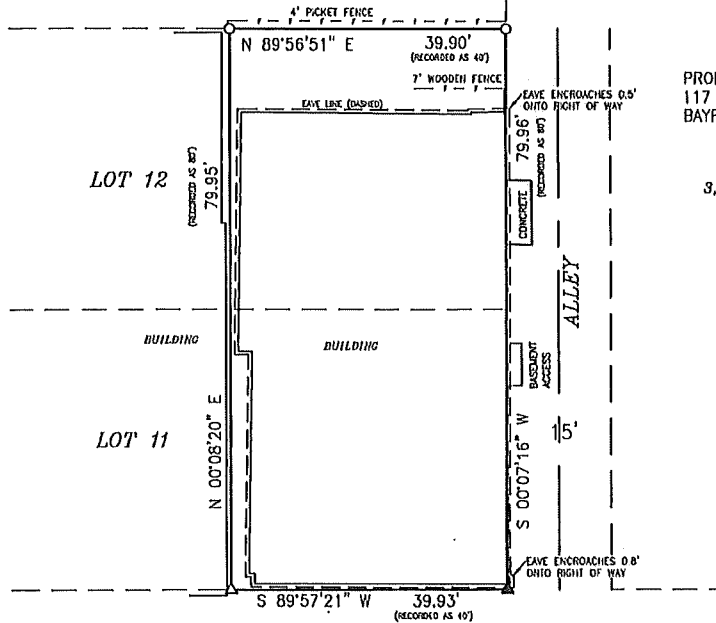
Peter A. Nelson
 PETER A. NELSON WI REG. NO. 10014
 LAND SURVEYOR
 WI



BEARINGS ARE BASED ON THE SOUTH LINE OF BLOCK 73 ASSUMED AS S 89°57'21" W

BLOCK 73

LOT 13

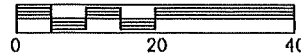


PROPERTY ADDRESS
 117 RITTENHOUSE AVENUE
 BAYFIELD, WI 54814

TOTAL AREA
 3,191 SQUARE FEET

C/L RITTENHOUSE AVENUE
 WI HWY 13

SCALE: ONE INCH = 20 FEET



FULL LOTS ARE RECORDED AS 40' X 120'

2719

LEGEND

- 1" X 10" IRON PIPE SET THIS SURVEY
- ▲ MAGNOL SET THIS SURVEY
- △ DRILL HOLE IN CONCRETE, SET THIS SURVEY

CLIENT: REED REALTY

JOB NO. 115/010
 DRAWN BY: T.E.O.
 FEBRUARY 5, 2015
 NR. 300 PG. 53

SCALE: ONE INCH = 20 FEET
 FILE: 115/BAYFIELD/BLK73
 PSDATA/110022 ACAD/115010 REED REALTY

**NELSON
 SURVEYING
 INCORPORATED**

SURVEYING YOUR NECK OF THE WOODS SINCE 1954
 MAP NO. CS# 2719

101 W. MAIN STREET
 SUITE 100
 ASHLAND, WISCONSIN 54806
 (715) 692-2692
 FAX: (715) 692-5100



wem.wi.gov

STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Phone: 608-242-3000
P.O. Box 7865 · Madison, WI 53707-7865



dma.wi.gov

March 3, 2025

Meagan Quaderer, Director
Bayfield County Emergency Management
117 E Sixth Street
PO Box 423
Washburn, WI 54891

Dear Meagan Quaderer:

Enclosed you will find the check for the applicant that has been approved for funding through the Wisconsin Disaster Fund. They have provided the necessary documentation and returned the signed assurances and completion forms required to be reimbursed for the expenses related to a local disaster.

Please present the check to the local jurisdiction on behalf of the State of Wisconsin and the Division of Emergency Management.

If you have any questions about this award, please contact me at 608-242-3259 or widisasterfund@widma.gov.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelsey M Brown'.

Kelsey M Brown
Wisconsin Disaster Fund Coordinator
Wisconsin Emergency Management

Enclosures



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Phone: 608-242-3000
P.O. Box 7865 · Madison, WI 53707-7865



March 3, 2025

Joel Weber, Director of Public Works
City of Bayfield
125 South First Street
PO Box 1170
Bayfield, WI 54814

Dear Joel Weber:

Enclosed is a check (1003239851) for the City of Bayfield in the amount of \$22,472.21 from the Wisconsin Disaster Fund (WDF). The City of Bayfield documented the damages and the recovery costs for the Flooding disaster event starting on 6/18/2024. The WDF Coordinator has verified that the cost of recovery efforts totaled \$32,103.16 and finds the documentation from the local unit of government to be satisfactory.

The WDF was created by order of the 2005 Wisconsin Act 269 and enacted April 5, 2006, to provide state disaster assistance to local governmental units. This assistance is in the form of reimbursement for 70% of the WDF eligible costs of completing recovery efforts after a major catastrophe when federal assistance is not available and WDF funds are available.

If you have any questions about this award, please call Wisconsin Emergency Management at (608) 242-3259 or email us at widisasterfund@widma.gov. On behalf of the State of Wisconsin, thank you for your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelsey M. Brown'.

Kelsey Brown
Wisconsin Disaster Fund Coordinator
Wisconsin Emergency Management

Enclosures

State of Wisconsin

55220122

Check Date: 2/27/2025

Supplier Number: 0000071747

Check No: 1003239851

HC: AP

AP Unit	Voucher ID	Invoice Number	Invoice Date	Gross Amount	Discount Amount	Paid Amount
DMA	00157984 2024_06_18-WDF-00006	WDF20250220A BAYFIELD,CITY	2/20/2025	\$22,472.21	\$0.00	\$22,472.21

QUESTIONS? Contact wivendors@wi.gov or 608-264-6600 with check and amt

Check Number	Date	Total Gross Amount	Total Discounts	Total Paid Amount
1003239851	2/27/2025	\$22,472.21	\$0.00	\$22,472.21

1003239851
 Dept of Administration - State Controller
 PO Box 7932
 Madison WI 53707-7932

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

State of Wisconsin
General Operations

1003239851

US Bank, Milwaukee N.A.

12-2750

Void one year after date
February 27, 2025

Pay to the order of: CITY OF BAYFIELD

Pay Exactly: ****TWENTY-TWO THOUSAND FOUR HUNDRED SEVENTY-TWO AND 21/100 DOLLAR

\$ *** 22,472.21

000537
 CITY OF BAYFIELD
 PO BOX 1170
 125 SOUTH 1ST STREET
 BAYFIELD WI 54814-5006

Kathy K. Blumenfeld

Secretary of Administration

John Leiter
State Treasurer

55220122

DOCUMENT CONTAINS WATERMARK - HOLD AT AN ANGLE TO VIEW

1003239851 075000022 182380581401

cityoffice cityofbayfield.com

From: Herbert, Kristine <Kristine.Herbert@strand.com>
Sent: Monday, March 3, 2025 1:53 PM
To: citypublicworks cityofbayfield.com
Subject: FW: Rural funding opportunity worth another look

Joel,

I have forwarded an email thread from 2 years ago discussing funding opportunities for a study and/or the construction for expansion. The Rural and Tribal Assistance Pilot Program opens soon with an April deadline. I am not sure what it all entails and based on Justin's previous comments, it likely isn't available for a study.

Kristine

From: Bilskemper, Justin
Sent: Monday, July 24, 2023 2:10 PM
To: 'cityclerk cityofbayfield.com' <cityclerk@cityofbayfield.com>; Herbert, Kristine <Kristine.Herbert@strand.com>
Cc: citypublicworks cityofbayfield.com <citypublicworks@cityofbayfield.com>; mayorringberg cityofbayfield.com <mayorringberg@cityofbayfield.com>
Subject: RE: Rural funding opportunity worth another look

All,

Billie and I chatted briefly over the phone regarding this. I don't believe utility planning/design would be eligible for funding through the Rural and Tribal Assistance Pilot Program, as that program is more meant for projects that would eventually be funded through the DOT.

We also chatted about various other funding sources (detailed here - <https://dnr.wisconsin.gov/aid/Sources.html>). I believe it may be worth investigating CDBG. The biggest issue is that most of these funding sources require a constructable project in the end whereas the City is just looking to investigate what it would take to extend water/sewer (no construction phase...yet).

Justin

From: cityclerk cityofbayfield.com <cityclerk@cityofbayfield.com>
Sent: Monday, July 24, 2023 11:24 AM
To: Herbert, Kristine <Kristine.Herbert@strand.com>; Bilskemper, Justin <Justin.Bilskemper@strand.com>
Cc: citypublicworks cityofbayfield.com <citypublicworks@cityofbayfield.com>; mayorringberg cityofbayfield.com <mayorringberg@cityofbayfield.com>
Subject: FW: Rural funding opportunity worth another look

[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Please see the funding opportunity info. below. As the Mayor noted, this seems to be a good opportunity to try for some planning dollars.

Would you consider applying for this on our behalf? Or provide some text that would be used for the project below? Maybe we need to specify one location or the other, but we have a build out problem. We don't know exactly what it would cost to move in either direction or what steps to take first. The City Public Works has also wrestled with the idea of allowing private wells which seems very counterintuitive.

I look forward to hearing from you,

~ Billie

Billie L. Hoopman, Clerk
City of Bayfield
P.O. Box 1170
Bayfield, WI 54814
715-779-1201 x111

Check your Voter Status, Change your address, or Request an Absentee Ballot at www.myvote.wi.gov

From: mayorringberg cityofbayfield.com <mayorringberg@cityofbayfield.com>
Sent: Friday, July 14, 2023, 12:07 PM
To: citypublicworks cityofbayfield.com <citypublicworks@cityofbayfield.com>; cityclerk cityofbayfield.com <cityclerk@cityofbayfield.com>; citytreasurer cityofbayfield.com <citytreasurer@cityofbayfield.com>
Subject: FW: Rural funding opportunity worth another look

Could this be used to have an engineering study done to figure out how to get water and sewer to the north and west borders of the city?

Could Strand apply to this for us?

From: DOT EXEC Office of Public Affairs <opa.exec@dot.wi.gov>
Sent: Thursday, July 6, 2023 8:06 AM
Subject: Rural funding opportunity worth another look

WisDOT always looks for federal funding opportunities to help our rural municipal partners find needed funds to improve their local roads, highways, bridges, and bicycle/pedestrian facilities. This effort is familiar to the rural communities who have worked with our Local Programs staff in the past. WisDOT's Local Programs administers the formula-based federal funds which enable rural sponsors to access federal project funding.

Another path to federal funding is through the highly competitive discretionary grant process. It can be daunting.

However, **here's one that's worth a second look:** the [Rural and Tribal Assistance Pilot Program](#). Individual awards will range in value up to the statutory limit of \$360,000. The deadline is tight: August 14, 2023, when the first come/first served process begins and it ends September 27. The best part: *no* local match is required, and the application is only four pages long.

Grants will be given for technical, legal or financial support, including helping rural communities apply for *future* discretionary grant opportunities.

Eligible rural projects include:

- Local governments or political subdivisions located outside of an urbanized area with a population >150,000 residents
- State governments applying on behalf of a project in an area outside an urbanized area >150,000 residents
- Applicants must register at sam.gov for a unique entity number (which can take a month)

Application criteria include:

- Describing the task and funding requested
- Estimating the cost of the task
- Explaining what has already been done
- Describing your experience procuring consultants or process for hiring staff

Interested? Here are two resources:

- 1) U.S. DOT's Build America Bureau will host a webinar about this grant process, July 20 at 3 p.m. ET (2 p.m. Central). This [tutorial](#) also covers step-by-step instructions.
- 2) WisDOT's wisconsindot.gov/bil has information about our Local Program and discretionary grant opportunities, including Notice of Funding Opportunities, calendar and webinars about how to apply for these nationwide grants and others.

WisDOT would like you to be aware and be successful. Below is U.S. DOT's recent announcement in case you missed it (ICYMI).



ICYMI: U.S. Department of Transportation Announces Technical Assistance Grants for Transportation Projects in Rural and Tribal Communities

Grants Do Not Require a Local Match!

Applications can be submitted starting 2:00 PM ET on Monday, August 14, 2023

The [Notice of Funding Opportunity](#) for a new pilot program for technical assistance opened last week. The [Rural and Tribal Assistance Pilot Program](#) offers technical assistance grants to rural and tribal communities. The NOFO combines two years of funding (Fiscal Years 2022 and 2023), \$3.4 million in total, to eligible applicants on a first-come, first-served basis. Individual awards will range in value up to the statutory limit of \$360,000. There is no local funding match required to participate in this program. The grants may be used to hire staff or advisors to assist with early development-phase activities including, but not limited to, feasibility studies; preliminary engineering and design; environmental review; revenue forecasting; financial feasibility analysis; statutory and regulatory analysis and drafting and negotiation of agreements.

Eligible applicants include local governments or political subdivisions with projects located outside of an urbanized area with a population of more than 150,000 residents as determined by the Census; state governments applying on behalf of a project in an area outside an urbanized area of more than 150,000 residents; federally recognized Indian Tribes; and the Department of Hawaiian Home Lands. As part of the Administration's commitment to advancing equity and opportunity for all American Indians and

Alaska Natives, the Rural and Tribal Assistance Pilot Program will set aside up to \$800,000 for each fiscal year for Tribal applicants.

The Build America Bureau has created a simple, four-page funding application, available [here](#), and will **begin accepting submissions at 2 PM ET on August 14, 2023**. The Department of Transportation hosted a free informational webinar to provide more information for interested applicants and a recording of the webinar and a copy of the presentation will be made available [here](#). While participation in the webinar is not mandatory to receive funding, it is encouraged and provides an opportunity for potential applicants to learn about the application process and what activities can be funded through this pilot program.

The [Rural and Tribal Assistance Pilot Program](#) joins the [Thriving Communities Program](#), the [Regional Infrastructure Accelerators](#) and other new technical assistance opportunities at U.S.DOT to ensure communities have the needed tools to access federal funding and financing for transformative infrastructure projects. Additional U.S.DOT technical assistance resources can be found on the [U.S.DOT Navigator](#).