

**City of Bayfield
Public Work Committee Meeting Minutes
Wednesday June 10, 2020**

- Call to Order: 9:02 Bayfield Fire Hall and Virtually with GoToMeeting
- Roll Call: Chairman Jim Bryan, Mike Eldred, Mel Whiteside, Nancy Pearson, Bill Peterson
- Staff: Gordon Ringberg—Mayor,, Tom Kovachevich—PWD, Mike Burg—Utility Operator, Sarah Mather—Office Assistant
- Others: Erika Wolf, Kathy Presnell, Steve Sandstrom, Phil Peterson
- Approve Agenda: Carried as presented except to move items 6 and 7 to the top Peterson/ Whiteside. Carried.
- Minutes from March 16, 2020: Peterson/ Whiteside. Carried.
- Public Input: None

Agenda

6. Farmers Market: Erika Wolf and Kathy Presnell were present to talk about the Farmer's Market and changing the current location to better accommodate social distancing measures due to COVID-19. Discussion ensued. **Motion to move the Farmer's Market to the west side of 1st street and expand it down to the Creamery with curbside pick up on either the north or south side of the market with the understanding that if the Farmer's Market gets too large, they will need to find another place to have the market Peterson/ Whiteside. Carried.**

7. Presbyterian Church Auxiliary building: Steve Sandstrom and Phil Peterson present to discuss possibility of vacating the alley behind the Presbyterian Church to put up a shed to accommodate a snow blower that they had purchased. Discussion ensued about other possibilities and locations that the Church can do instead of vacating the alley. PWD not in favor of vacating the alley because there is a manhole in that alley as well as underground gas lines that would need access if anything were to happen. No action taken.

1. Old Business: None to discuss.

2. Financials: Treasurer's report, bank reconciliation, and budget for all funds were all available in the packet. Mather mentioned that the budget is slim and that we are spending more than we're making. Informational; no action taken.

3. Public Works Director Report:

- **Public Bathrooms:** Small sub-committee has been set up to discuss bathrooms and opening of City Parks. Currently East Dock bathrooms are open, boat ramp bathroom on the weekend, and Dalrymple campground and bathrooms are open. CLOSED: Washington Ave Restrooms. They will be meeting again on Monday to further discuss how things are going. COVID-19 signage has been donated by Mike and Kate Eldred and put up near the restrooms and throughout town. Thank you for the generous donation!
- **Part Time Help:** Currently there is no part-time Public Works help at the City so some things are not getting done as quickly as they should because of the lack of help. John Johnson and Joseph Jamison have both volunteered days to help the City crew out. Thank you!!
- **Pit Closures (Brush, Leaves, Sand):** There has been a lot of dumping of brush (and trash) from people who live outside of the City limits and City crew is getting overwhelmed with the amount. In order to combat the problem, PWD has put hours on the pits M-Th 8am-3pm. Closed Friday, Saturday, and Sunday. Potential for re-opening more hours later in the year.
- **Alley Between 4th and 5th (FYI):** Homeowners who live on the alley would like the alley to be closed to non-residents to accommodate a small child. Chief Fangman talked with them and told them that it's a public alley way and we can not close the alley to residents only.

4. Utility Operator Report: Burg stated that he's stopped doing cross connection due to COVID-19 and has been turning on a lot of water recently.

5. Lift Station Metering: Burg stated that mystery flow has increased substantially and that we should only be paying for what goes through our meter. Our meters are tested yearly and are accurate. $A+B=C$ where "A" is the City of Bayfield, "C" is GBWWTP and "B" is Pikes Bay. **Motion to have the City of Bayfield pay based on what goes through our meter retroactive back to January 1, 2020 Peterson/ Whiteside. Carried.**

8. Water and Sewer Rate increase 3%: The City of Bayfield is eligible for a 3% water increase. We haven't had an increase since 2014. Mather to investigate more and bring back to the committee

Next Meeting: Will be meeting on an as-needed basis. No next meeting scheduled

Adjournment: 10am Peterson/ Whiteside. Carried.