

# City of Bayfield

## East Dock Park Picnic Shelter Reservation Permit

Date: \_\_\_\_\_

Time: \_\_\_\_\_ Number of people: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #'s: \_\_\_\_\_

Reservation Taken By: \_\_\_\_\_ Date: \_\_\_\_\_

Reservation Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_

### **Fees Are Non-Refundable**

Picnic tables should not be removed from the Pavilion. Please use the trash bags provided. Fees must be paid before event.

Restrooms available mid-May to mid-October.

**NO GLASS CONTAINERS ARE PERMITTED IN CITY PARKS**

**I AGREE THAT I WILL ASSUME RESPONSIBILITY FOR THE PARK AREA USED FOR THIS FUNCTION AND WILL REIMBURSE THE CITY OF BAYFIELD FOR ANY COSTS INCURRED FROM REPAIRS FOR EXTRA CLEAN-UP NECESSARY RESULTING FROM THIS FUNCTION.**

Signature: \_\_\_\_\_

# City of Bayfield

## East Dock Park Picnic Shelter Reservation Policy

### Fees are non-refundable

Fees shall be paid at City Hall, 34 South Broad Street Unit 101, between the hours of 8 am to 4 pm, Monday – Friday.

- **Shelter Fee** – \$25.00--parties under 50 people or \$100.00--parties over 50 people
- No glass containers are permitted in City Parks.
- Picnic tables should not be removed from the Picnic Shelter.
- Two trash bags will be provided for your use and must be disposed of in the city dumpster at the end of rental.
- Shelter reservation only, cannot close off park to the public.
- Use grills provided. (For use of any other cooking devices please inquire at City Hall.)
- Decorations are allowed and must be removed at the end of rental.
- For evening reservations, if the lights are needed, please inquire at City Hall for a key.
- Fire lanterns or other similar flammable devices are not allowed.
- Tents and/or other temporary structures are not allowed.
- Additional signage is not allowed.
- Park is closed between 12:00 midnight and 5:00 a.m.