

Minutes of the Bayfield Library Board of Trustees Meeting

Library Board of Trustees Meeting Wednesday, September 21, 2022. Called to order at 4:01 pm.

ATTENDANCE

Present: Vicki Redenbaugh, Teresa Weber, Shyam Gray, Laura Lima, Jenny Tumas, Neil Howk, Mary Lynch. Not present: Ted Dougherty

MINUTES

In regards to the minutes of the meeting from August 17: a correction of the spelling of Dionne. Motion to approve the minutes with the correction made by Redenbaugh, seconded by Howk. **Motion carried.**

FINANCIAL REPORT

- The library is expected to receive nearly \$1000 from Northern Waters for collection development.
- The checking account balance is currently \$46,719.65. There was discussion regarding keeping the balance at approximately \$15,000, and moving the additional money into the savings account. In the past, at the end of the year, additional money was put into the endowment fund to keep the balance closer to \$15,000. The endowment fund is currently losing money. Laura is going to research whether there was a past motion regarding a cap on the checking account balance and whether there is a place specified for the additional money to go. Motion to approve the financial report made by Lima, seconded by Lynch. **Motion carried.**

LIBRARIANS REPORT

- The endowment fund is currently losing money.
- The library has received 2 hotspots that will be available in the future for checkout to expand Wi-Fi to those in need.

CONTINUING BUSINESS

Library Sign

- Amber Erickson (C&S Design) would like to meet with the mason. The design will be shown to Earth Sense and the Zach Yepma in order to get 2 estimates of the cost of the base of the signs. We will give Amber the contact information for both masons and pay her to get the estimates. Motion to fund the next stage of the design process and to allocate the money to Amber to help in the masonry bid made by Gray, seconded by Redenbaugh. **Motion carried.**
- There is a city council meeting tonight in regard to all city employees receiving an approximately 10% raise.

NEW BUSINESS

- There are plans for a weather dependent pop-up library sale on the Friday of Apple Fest this year.

- The retaining wall at the corner of the parking lot (around the lamp post) has rotten timbers. The masons currently putting in the patio can replace the retaining wall. The city hall has approved the use of sandstone and there is money in the checking account to cover the cost.
- There are several lampposts in the parking lot/ patio area missing pieces on their base. The lampposts are not original and are not attached. There was discussion regarding the replacement of the pieces, whether the historical society ought to be contacted, and the possibility of having pieces created by local artisans. Tumas wants the state historical society to be contacted before placing art on the lamp posts
- Motion to repair the small retaining wall and make improvements to the lampposts made by Howk, seconded by Lima. **Motion carried.**

Next meeting scheduled for October 19th at 4pm.

Motion to adjourn the meeting made by Howk, seconded by Gray. **Motion carried.** Meeting adjourned at 4:46pm.

Respectfully submitted,

Shyam Devi Gray