

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Wednesday

October 22, 2025

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairperson of the Tree Board at 5:00 PM.

MEMBERS PRESENT: Beth Cozzi, Kevon Dietel, James Kuzzy, Sherman Edwards, Tad Paavola and Jacob Geisler.

MEMBERS EXCUSED: Jane Edwards and Paul Delmain.

GUESTS: Tony Black

APPROVAL OF AGENDA:

A motion was made by K. Dietel and seconded by J. Kuzzy to approve the agenda as distributed. The motion carried.

APPROVAL OF MINUTES:

A motion to approve the minutes of the meeting of August 27, 2025 was made by J. Kuzzy and seconded by K. Dietel. The motion carried.

A motion to approve the minutes of the meeting of September 24, 2025 was made by K. Dietel and seconded by J. Kuzzy. The motion carried.

FINANCIAL REPORT:

As of this date there remains approximately \$221.00 in the regular CY 2025 Tree Board budget. The single proposed expenditure remaining for the balance of the current calendar year are the costs associated with the planned fall planting of 20 trees. The tree stock along with all the activities of associated with their planting will be purchased from Earth Sense Garden Center, Washburn, WI. It will be necessary to utilize some of the funds available in the Tree Board's CIP budget allocation to cover a substantial portion of the costs associated with the fall planting.

OLD BUSINESS:

1. The City Forester reported on the details of the fall planting, species, site selection, and proposed timetable. It is expected that this effort will be completed within the next two weeks.
2. The Board was informed that the State of Wisconsin Forestry Grant proposal discussed in previous meetings was not completed prior to the submission deadline. A proposal was not submitted.
3. Tony Black has been proposed as an additional member of the Tree Board. The Common Council at an upcoming meeting is expected to act on this request to approve the mayoral appointment of T. Black as a member of the Tree Board.

NEW BUSINESS:

1. A work detail for the members of the Tree Board has been scheduled for Saturday, November 15, 2025 beginning at 9:00 AM.
2. The City Forester informed the Board of her discussions with T. Black, an incoming member of the Tree Board and an arborist, to develop a contract proposal to complete selected tree removal and major trimming/pruning as recommended by the 2022 Urban Forestry Operations Plan. This proposal will need to be acted upon by the Common Council. If successfully negotiated, the work would take place during the upcoming winter months.
3. The annual renewal applications for the City of Bayfield to be designated as a Tree City and as a recipient of a Tree City Growth Award will be completed and submitted by the City Forester.
4. It was noted that the most recent Tree Board work detail cut back significant stands of sumac on Washington and Wilson Avenues.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for Wednesday, January 28, 2026 at 5:00 PM at the City of Bayfield Fire Hall.

ADJOURNMENT:

A motion for adjournment was made by T. Paavola and seconded by K. Dietel. The motion carried. The meeting was adjourned at 5:28 PM.

Respectfully Submitted,

Jacob Geisler