

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Wednesday

August 27, 2025

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairperson of the Tree Board at 5:30 PM.

MEMBERS PRESENT: Beth Cozzi, Kevon Dietel, James Kuzzy, Paul Delmain, Tad Paavola and Jacob Geisler.

MEMBERS EXCUSED: Jane Edwards and Sherman Edwards.

GUESTS: Tony Black.

APPROVAL OF AGENDA:

A motion was made by P. Delmain and seconded by K. Dietel to approve the amended agenda. The motion carried.

APPROVAL OF MINUTES:

A motion was made by T. Paavola and seconded by P. Delmain to approve the minutes of the meeting of July 23, 2025. The motion carried.

A motion was made by P. Delmain and seconded by T. Paavola to approve the minutes of the meeting of April 23, 2025. The motion carried.

A motion was made by P. Delmain and seconded by T. Paavola to approve the minutes of the meeting of March 26, 2025. The motion carried.

FINANCIAL REPORT:

The balance remaining in the maintenance line item of the Tree Board budget for the current calendar year is \$563. Approximately \$360 also remains in the mileage/meeting line item. The sum of \$37,000 remains available for the continued implementation of the 2022 Capital Improvement Plan. The balance of any unexpended funds in this final line item will be carried over into CY 2026.

OLD BUSINESS:

1. Arrangements have been finalized with a private tree service to remove a number of trees in the area of Rittenhouse Avenue and Fourth Street for a total cost of \$1,800. The City Forester and the Director of Public Works have coordinated this arrangement.
2. B. Cozzi and J. Geisler will attend the Invasive Species workshop in Eau Claire, WI on September 23, 2025. This workshop is being hosted by UW-Madison Division of Extension and the Wisconsin Department of Natural Resources.
3. City Forester B. Cozzi announced that Tony Black will be able to provide tree care services as a private vendor for the City of Bayfield as soon as proper proof of liability insurance has been

filed with City Hall. Mr. Black will also be able to serve as a volunteer member of the City Tree Board.

4. The City Forester reported on the recent video call with the DNR Area Forester during which the 2024 grant proposal submitted by the City of Bayfield was discussed and, in particular, what could be done with respect to a 2025 grant proposal that would improve the prospects that such would be approved for funding. Work on a 2025 grant proposal is currently underway. Grant proposals must be submitted by October 1, 2025.

#### NEW BUSINESS:

1. Only one request has been received from a city resident that the boulevard adjoining their property be considered as a site for this fall's tree planting. The City Forester has spoken with the resident in the area of First Street and Rice Avenue and obtained their approval to plant a number of trees in the boulevard of both the street and the avenue.
2. A work detail for members of the Tree Board has been scheduled for Saturday, September 13, 2025 at 9:00 AM. Saturday, September 20, 2025 will serve as a back-up date.
3. The City Forester reported on her efforts to accomplish the removal of a substantial area of buckthorn in the area of Manypenny Avenue and Fourth and Fifth Streets. The buckthorn is located on private property so the responsibility for removal rests with the homeowner.
4. Tree Board members were asked to help identify sites for fall 2025 plantings. The sites must be on public or city owned property. The permission of the adjoining property owner or owners may not be legally required, but everyone will be better served if property owners are in agreement with the selected sites.

#### FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for Wednesday, September 24, 2025 at 5:00 PM at the City of Bayfield Fire Hall.

#### ADJOURNMENT:

A motion for adjournment was made by T. Paavola and seconded by K. Dietel. The motion carried. The meeting was adjourned at 6:23 PM.

Respectfully Submitted,

Jacob Geisler