

City of Bayfield

Appeals / Variance Application

Appeals to the Zoning Board of Appeals are considered at a public hearing. In order to be considered at the next meeting, the Zoning Administrator must receive applications no later than NOON on:

Applications Deadline

Meeting Date

ALL applications must include:

1. Application forms, signed and dated.
2. A site sketch, drawn to scale, indicating the location of all existing structures and the proposed construction.
3. List of property owners within 100 feet of any part of the subject building or premise involved with the application.

Applicant must attach written responses to the following questions:

1. What hardship is created by the application of the Zoning Ordinance to this property? Is reasonable use of the property denied by zoning regulation? In other words, is there an alternative plan that would comply with the ordinance?
2. Is there a unique physical characteristic of the property, which prevents development in compliance with the Zoning Ordinance?
3. Would granting the variance harm the public interest in any way? For example, would public safety be compromised? What aesthetic impact would the project have on the public interest?

A notice of the date and time of the hearing and a site plan will be mailed to all property owners within 100 feet of your property. A Class II Notice of the hearing will also be printed in the paper; the second insertion will be at least seven days prior to the hearing.

A fee of \$1000.00 is due upon submittal. Your application will not be processed without payment.

The property owner or his/her representative must be present at the public hearing to present request to the Board and to answer any questions they may have. Should an appearance not be made, or should insufficient information be presented, the appeal will not be considered and will then be placed on the agenda for the next meeting. The appellant will be required to pay any additional fees associated incurred because of postponement of the hearing.

I have read and understand my responsibilities regarding my appeal to the Zoning Board of Appeals.

Signed

Date

City of Bayfield

Appeals / Variance Application

City of Bayfield
City Hall
34 South Broad
Street Unit 101
P.O. Box 1170
Bayfield, WI 58414
715-779-5712

For Office Use Only
Date filed: _____
Filing Fee: _____
Date of Pub.: _____
Notices Sent: _____
Meeting Date: _____

1. Applicant/Developer: _____
Address: _____
City/State/Zip: _____ Phone: _____

2. Current Property Owner(s): _____
Address: _____
City/State/Zip: _____ Phone: _____

3. Consultant/Engineer: _____
Address: _____
City/State/Zip: _____ Phone: _____

4. Zoning Classification of Property: _____

5. Legal Description of Property. Block _____ Lots _____

6. Street Address of Property: _____

7. List Zoning Variance requested: _____

8. List what applicant is appealing: _____

9. Provide written responses to questions on previous page and attach to application along with list of property owners, as required.

Submitted this _____ day of _____, 20 _____.

Applicant Signature

Property Owner's Signature

Notes:

City Staff has three days from the application deadline to review applications for completeness. Only complete applications will be processed.

Permits May be Revoked without notice if misrepresentation of any above information or attachments is found to exist.

Permit shall Expire within six (6) months unless substantial work has commenced. This is in accordance with the City of Bayfield Building Permit.

Permit is Null and Void if issued in error. It is understood that any permit issued on this application will not grant any right or privilege to erect any structures or to use any premise for any purpose that is prohibited by the City Zoning Ordinances or any other state or local laws.

Changes in the plans or specifications submitted in the original application shall not be made without prior written approval of the Zoning Administrator.